

United Nations Development Programme

조선민주주의인민공화국주재
유엔개발계획대표부



Project No 87040 - Strengthening Ecosystem Resilience and Community Adaptive Capacity in Climate Affected River Basins in DPRK (SERCARB)

Minutes of the 12th Project Steering Committee Meeting (20 December 2017)

Chair: Mr Stephen Kinloch Pichat, Resident Representative, UNDP DPRK

Co-chair: Mr Paek Sung Chol, Coordinator, NCC for UNDP, DPRK

Participants:

SERCARB
**Participants of the PSC meeting in Taedonggang Diplomatic Club
on 20 December 2017**

No	Name	Title	Signature
1	Mr. Stephen Kinloch Pichat	Deputy Resident Representative, UNDP	
2	Mr. Paek Sung Chol	Coordinator, NCC for UNDP	
3	Mr. Yu Hua	Project Manager, UNDP	
4	Ms. Le Le Lan	M & E Specialist, UNDP	
5	Mr. Choe Song Chol	Programme Analyst, UNDP	
6	Ms. Ri Kyong Sim	Director, Department of International Cooperation, MOLEP, DPRK	
7	Ms. Kim Jong Ok	Senior Officer, Department of International Cooperation, MOLEP, DPRK	
8	Mr. Song Yong Chol	Senior Officer, Department of External Cooperation, State, SHMA, DPRK	
9	Mr. Hwang Ju Hyon	Operations Analyst, UNDP	
10	Mr. Ri Dong Chol	Programme Finance Assistant, Programme Support Unit, UNDP	
11	Mr. Kim Byol Song	Admin. Assistant for SERCARB/SED project, UNDP	
12	Mr. Ri Hak Chol	National Technical Coordinator (NTC) for SERCARB project, UNDP	
13	Ms. Elena Wakolo	Operation Manager a.i, UNDP	

Agenda

Time	Session	Presenters and Facilitators
13:45 – 14:00	Registration and Welcome	AA
14:00 – 14:15	Opening Remarks Mr. Stephen Kinloch Pichat, Resident Representative, UNDP DPRK Mr. Paek Sung Chol, Coordinator, NCC for UNDP, DPRK	Chair & Co-chair
14:15 – 14:30	- <i>Brief update on project progress in Q4/2017 and next steps (closure)</i>	PM, PA
14:30 – 14:45:	Q & A	Focal points of line ministries
14:45 – 15:00	Wrap up of recommendations and conclusions	Chair & Co-chair

Opening remarks:

The Chair, Mr. Stephen Kinloch Pichat, welcomed all the participants to the 12th Project Steering Committee Meeting of the SERCARB project. He stressed the importance of this meeting at the end of the year 2017 as well as at the end of the SERCARB project. He also seized the opportunity to introduce Ms. Elena Wakolo, new Operation Manager a.i. to the PSC and invited national counterparts to introduce themselves.

Noting that the delivery of procured items for the weather Monitoring system and Early Warning had been delayed by the supplier in China, the Chair highlighted the need for residual activities to be completed early 2018 on an exceptional basis.

Mr Paek expressed appreciation for the efforts deployed by the project team in the face of difficult circumstances, hoping that the remaining activities would be rounded off as early as possible in Q1/2018

Review of the 11th PSC Meeting minutes

The Chair reviewed with PSC members of the previous PSC meeting recommendations.

Presentation by the Project Manager:

A detailed presentation was given by the PM according to the agenda, in which progress towards outputs and related status of project activities was reported to the PSC as follows:

Output 1: Community capacities for participatory hazard mapping and disaster reduction strengthened:

- The hazard mapping / surveying equipment is to be delivered to project sites by the end of 2017;

Output 2: Weather monitoring and Early Warning Systems (EWS) improved in pilot watersheds:

- The Meteorological equipment is loaded in the port in China and is expected to arrive in project sites around 5 January , 2018;
- The procurement process of construction materials for equipment installation completed by 2017

- The training plan (for SHMA's local technicians in Hydro-meteorological stations on installation and use of the equipment, and for community leaders/end users on weather service for disaster risk reduction and agriculture planning) was finalized.

Output 3: Improved forest management to reduce flood risk, landslides and erosion in pilot watersheds:

- All activities completed with intended results achieved;
- Sustainable operations, management and maintenance of the project initiatives is needed.

Output 4: Sustainable utilization and rehabilitation of sloping lands in agricultural landscapes:

- All activities completed with intended results achieved;
- Sustainable operations, management and maintenance of the project initiatives is needed.

The PM thanked the national counterparts for their support. He stressed that except for EWS procurement (residual activities to be completed by quarter 1 2018), all other activities were accomplished with intended results achieved by 2017. The SERCARB Project would be finished this year as planned, with no further extension, ensuring that all the POs be issued within 2017. According to discussions between UNDP DPRK CO and BRH, residual activities could be completed in parallel with the project's financial closure process, early 2018, including production of a documentary film on the project's successes for advocacy purposes.

Updates from Field Monitoring missions:

The M&E Specialist briefed on Field Monitoring visits conducted in 2017, stressing that pending recommended actions for 2017 will be followed-up in 2018 namely (i) physical check and hand over all procured/delivered items and (ii) complete project's inventory list, which are to be completed ASAP.

She reminded the project team to discuss in detail with project's partners to make transition arrangements/phase-out plan in order to sustain or scale up results (sustainability plan of project's results) and invited PSC members to bring up issue(s), if/any, relating to Social and Environmental Standard, which are corporate UNDP requirements and are part of the mandatory project quality assurance (QA) exercise for 2017.

Q & A

No particular points were raised except for the call from NCC and SHMA to expedite the delivery of the early warning equipment and follow-up activities such as training and closure event. NCC also pointed out that there is a strong need to disseminate what SERCARB project had achieved throughout other parts of the country by means of video-showing and other related activities.

Conclusions and recommended follow-up actions:

The Chair, noting that most activities and results were delivered by the end of 2017, summarized the recommendations of the PSC as follows:

1. While the project is being closed, residual activities related to the EWS component are to be completed as soon as possible in Q1/2018, and all procured/delivered items are to be physically checked and handed over to local beneficiaries and project's inventory list completed;
2. Particular attention should be given to knowledge-sharing so that successful experiences may be replicated, however further extension of the project may only be considered upon approval a CPD extension or new CPD, to be reviewed later in 2018.

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Annex 2 Power Point presentation by the Project Manager on 20 December 2017.

Draft prepared by: Kim Byol Song, Admin-Assistant for SERCARB Project, UNDP

Inputs provided by: Ri Hak Chol, National Technical Coordinator for SERCARB Project, UNDP

Yu Hua, Project Manager, UNDP;

Choe Sung Chol, Program Analyst, UNDP

Submitted for comments to NCC: 6 March 2018

Comments incorporated: 15 March 2018

Minutes reviewed/approved by: Stephen Kinloch Pichat, Resident Representative a,i (PSC Chair)

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